

BikeEd Instructor - Part Time (Thurs/Fri)
Hawaii Bicycling League (HBL)

Hawaii Bicycling League is a 47-year old 501(c)(3) educational nonprofit organization with a mission to enable more people to ride bicycles for health, recreation, and transportation through work in advocacy, education, and events. HBL's BikeEd Program reaches 8,000 fourth grade public school students on O'ahu per year to become safe and responsible bicycle riders.

Job Summary

A part-time instructor on Thursdays and Fridays, from 8:00 a.m. to 2:00 p.m. (except for school holidays). A BikeEd instructor is part of a two or three person instructional team. The instructor works under the direct leadership of the BikeEd Team Leader.

Approximately 10-15 hours per week, depending on the BikeEd schedule. Compensation starts at \$15/hrs.

This position is being offered for the remainder of the 2022-2023 School Year ending May 31, 2023, with the possibility for extension.

Job Responsibilities

- Instructs students in the complete on-bike and on-road BikeEd Hawaii Program curriculum.
- Is prepared to temporarily assume responsibilities for Team Leader/Instructor in their absence.
- Teach bicycle safety to other youth and community members as requested by BikeEd Manager.
- Keeping track of BikeEd schedule and arriving on time to ensure adherence to BikeEd schedules.
- Assists with bike repairs/maintenance to ensure that they are clean, safe, and mechanically sound.
- Assists Team Leader as required, i.e. conduct site surveys, distribute materials etc.
- Communicates with team members and Leader about BikeEd and matters affecting it.
- Participate in first five-month and second five-month reviews of BikeEd instructors.
- Work well within a team environment and be open to guidance and direction from Team Leader.
- Adapt easily to a fast-paced environment.
- Attend BikeEd Team meetings, HBL staff meetings, and HBL Board meetings, functions, and events when requested and when time allows.
- Promote the Law of the Splintered Paddle, Māmalahoe Kānāwai, among students and the broader community so that more people understand that all people have the right to be safe on the roads.

Competencies

- Experience and confidence in providing instruction to others with an emphasis on instructing grade school children.
- Knowledge and understanding of basic cycling skills (safe and proper ways to operate a bicycle and basic bicycle maintenance).
- Basic bicycle maintenance.
- Demonstrate passion for creating a more bike friendly Hawai'i!
- Be able to lift 60 pounds and have physical stamina.
- Pass a background check to work with children.

To Apply: Send an email with subject line "Part-Time BikeEd Instructor Position" with your Cover Letter and Resume in PDF format to Travis Counsell, HBL Executive Director, at travis@hbl.org. Applications will be accepted until the position is filled.